

Minutes of the meeting of the Patient and Public Engagement Committee (PPEC) held on Tuesday 4 June in the CCG Meeting Rooms, Birch House, Ransom Wood Business Park, Southwell Road, Mansfield, Nottinghamshire, NG21 0HJ

Present:

Julie McIntyre, Chair, Mansfield South Patient Participation Groups
 Jean Kirk, Cancer Groups
 Pat Kelsey, Sherwood Patient Participation Groups
 Ann Mackie, Disability Groups
 Deb Morton, Healthwatch
 Peter Robinson, Ashfield North Patient Participation Groups
 Sarah Taylor, Ashfield Voluntary Action
 Lesley Watkins, Mansfield Community & Voluntary Service

In Attendance:

Katie Swinburn, Engagement Officer
 Sarah Carter – Director of Transition
 Jenny Goodwin – Head of Communications and Engagement

<p>PPEC/60/06/19</p>	<p>Welcome and Introductions</p> <p>Julie McIntyre opened the meeting and led a round of introductions. It was noted that the meeting was not quorate.</p> <p>A warm welcome was extended to Sarah Carter, Director of Transition and Jenny Goodwin, Head of Communications and Engagement who was in attendance to provide a presentation on the proposed CCG Merger.</p>
<p>PPEC/61/06/19</p>	<p>Apologies for Absence</p> <p>Apologies for absence were received from;</p> <ul style="list-style-type: none"> • Julie Andrews • Cllr. Barry Answer • Colin Barnard • Jim Barrie • Gilly Hagen • Mary Hodgeon
<p>PPEC/62/06/19</p>	<p>Declarations of Interest</p> <p>The Chair reminded PPEC members of their obligation to declare any interest they might have on any issues arising at the meeting which might conflict with the business of the CCG and any items on this agenda. No other declarations were made.</p> <p>It was confirmed that all members had completed their Conflict of Interest forms.</p>
<p>PPEC/63/06/19</p>	<p>Minutes of last meeting held on 30 April 2019</p> <p>The minutes of the last meeting held on Tuesday 30 April 2019 were agreed as an accurate record of the discussion that took place at that</p>

	meeting.
<p>PPEC/64/06/19</p>	<p>Matters Arising PPEC/51/04/19 Non-Emergency Patient Transport Service (NEPTS) Julie McIntyre confirmed that she had completed the pro-forma and will be returning to Julie Andrews. Julie Andrews was out of the office until 6 June 2019 which will be picked up when she returns.</p> <p>PPEC/54/04/19 – Local Issues An updated issue log is being prepared and will be presented at the next PPEC Meeting in July. The agenda for the meeting schedule today had been amended to allow time for a development session. Unfortunately due to the number of apologies received at the meeting this has now been delayed and will be rescheduled.</p> <p>Action: Commitment from PPEC Members to attend future Development Session when rearranged.</p>
<p>PPEC/65/06/19</p>	<p>Proposed CCG Merger Sarah Carter, Director of Transition and Jenny Goodwin, Head of Communications and Engagement delivered a comprehensive presentation on the Proposed CCG Merger for Nottingham and Nottinghamshire that covered;</p> <ul style="list-style-type: none"> • A proposal to merge all six CCGs in Nottingham and Nottinghamshire into a single strategic commissioner • There is a stakeholder consultation taking place from Monday 21 May until 17 June 2019 • All stakeholders are being encouraged to complete and return their surveys • A merger will improve services for patients • There will be a strong clinical voice to address needs • As a single commissioner we can achieve more value for money • Reduction of running cost from six CCGs to one • A single CCG would remain a clinically led GP membership organisation • Involvement of local people, clinicians and partners remains an absolute priority • There are number of benefits to the proposal outline in the consultation document which had been circulated prior to the meeting • We cannot continue how we are working as there is a lot of duplication • CCG functions are likely to be aligned to the strategic commissioner working alongside ICS team functions <p>Sarah Carter and Jenny Goodwin explained that there is a national objective to deliver a reduction of 20% running costs. This is being driven by NHS England/Improvement. By merging the CCGs this would be achievable and reducing the duplication of services across Nottingham and Nottinghamshire.</p> <p>Comments were received around the different areas across Nottingham</p>

	<p>and Nottinghamshire and the demographics of different areas. This was noted and is recognised that local needs need to be addressed at a local level. Julie McIntyre confirmed that she has requested slides on a recent presentation from Public Health which showcased the demographics of different areas. It was agreed to circulate once this is received.</p> <p>Concerns were raised around Patient and Public Engagement in the future around ICS/ICP and PCNs and how this will continue. The PPEC will continue in its current form. A Greater Nottingham PPEC is currently being established to ensure that there is consistency across Nottingham and Nottinghamshire.</p> <p>PCNs will continue to look to their PPGs for involvement and engagement in moving forward. There will be social prescribing opportunities in PCNs to look at health and social care as a whole. This is an exciting time moving into the future and working in partnership with social care and voluntary sector colleagues is welcomed.</p> <p>It was agreed that it would be advantageous to hear from the Locality Teams around PCNs in the future and how the PPGs can help and support the work going forward. This will be factored into the forward programme for PPEC members.</p> <p>Peter Robinson explained that within the ICS Board papers there was a list of PCNs and the GP practices involved in each area across Nottingham and Nottinghamshire. It was agreed that this would be circulated. There was also a discussion around PPEC members sharing information when they come across this.</p> <p>Peter also confirmed that a meeting had taken place on Monday 4 June 2019 with the PPG Chairs of Ashfield North PPGs to discuss the CCG Merger. Peter agreed to share the outcome of the meeting with all other PPEC Members. A copy of the feedback was handed to Sarah Carter and Jenny Goodwin in the meeting.</p> <p>Sarah Carter and Jenny Goodwin were thanked for their time and extended an invitation to return to a future PPEC Meeting to provide an update.</p> <p>Action: Julie McIntyre to circulate demographic information once received from Public Health.</p> <p>Action: Link to ICS Board papers to be circulated to all PPEC Members.</p> <p>Action: Peter Robinson to share the feedback from the PPG Chairs Meeting on the 4 June 2019.</p> <p>Action: to arrange for information around the PCNs to be presented to the PPEC in the near future.</p>
<p>PPEC/66/06/19</p>	<p>Local Issues</p>

	<p>All members were reminded about the process and feedback into the Committee by completing the patient feedback form and presenting it at the meeting. This will allow a log of any issues to be noted, recorded and also allow for information to be retained as an audit trail. Any members unable to attend the meeting should send through their feedback form prior to the meeting to Julie Andrews, Katie Swinburn or Julie McIntyre only (not to all members of the group), in order that it may be collated and presented at the meeting.</p> <p>Feedback reports were provided by PPEC members. Local issues were noted as;</p> <ul style="list-style-type: none"> • The Stroke Association was reducing services locally – confirmation received from Mansfield CVS • Newark and Sherwood CVS have been successful in recruiting a new Community Engagement Officer – Further details to follow once formalities have taken place • Concerns around GDPR and Data Protection and what this really means – A training session would be beneficial • Waiting times for x-rays at Sherwood Forest Hospitals and the possible harm being caused from delayed reports • Advocates working with other sectors to resolve repossession issues for patients with mental health issues <p>Julie McIntyre provided feedback that there is a Board Development Session on the 6 June 2019 which will follow into the Governing Body Meeting. Future Governing Body Meetings will be joint and across all CCGs. Lay Representatives have been identified from all CCGs.</p> <p>Board Feedback – Following the issue of hoisting facilities at GP Surgeries raised by PPEC and confirmed by Dr Hilary Lovelock, Lucy Dadge has been tasked to look at what funding could be available for practices to install hoisting to facilitate access to screening and other procedures.</p>
<p>PPEC/67/06/19</p>	<p>Key Messages to Joint Meeting of CCGs' Governing Bodies</p> <p>PPEC members agreed the key messages to be shared at the joint meeting of the CCGs' Governing Bodies should be:</p> <ul style="list-style-type: none"> • X-Ray report waiting time issues at SFHT – What is the issue and what is being done to resolve? • To ask if opportunities to make urgent referrals to x-ray from the A&E department are being missed; following the case presented to the PPEC members.
<p>PPEC/59/04/19</p>	<p>Date of next meeting:</p> <p>The next meeting will take place on Tuesday 2 July 2019 between 11am and 1.30pm in the CCG Meeting Room, Balderton Primary Care Centre, Lowfield Lane, Newark, Nottinghamshire, NG24 3HJ</p>